



BEATTIE ELEMENTARY SCHOOL



Constitution

Amended June 7, 2017

D. Cameron
Robbed

Name

The name of this Council shall be the Parent Advisory Council for Beattie Elementary School in School District No.73 (Kamloops/Thompson)

This Council is organized in accordance with the rules and regulations required by the British Columbia Ministry of Education as outlined in the School Act – 1989. This Council shall function within guidelines established by the School Act and policies of the Board of School Trustees of School District No.73 (Kamloops/Thompson)

Article I – Objectives

The objectives of the Parent Advisory Council shall be:

1. To promote the educational welfare of children and youth.
2. To assist parents in their role as educators.
3. To foster co-operation between parents and teachers in the training and guidance of children and youth.
4. To obtain the best for each child according to his/her physical, mental, social and spiritual needs.
5. To give parents an understanding of the school and its work, and to assist in interpreting the school in all its aspects to the public.
6. To confer and co-operate with organizations other than schools which concern themselves with the care, protection and training of children and youth in the home, school and community.
7. To provide opportunity for parents to consult with the principal regarding any aspect of school operations.
8. To promote, develop and maintain parent involvement in the school.

Article II – Policies

The policies of this Council shall be in harmony with the philosophy, goals of education and policies established by the school, Ministry of Education and the Board of School Trustees.

Membership in other organizations; This Council may co-operate with other community groups to develop co-ordinated programmes based on common interests concerned with the welfare of children and youth; provided that this Council retains its own identity and programme and is bound only by the commitments which it shall specifically endorse.

Article III – Membership

a. Parent Advisory Council

1. Membership in this Council is open to parents or guardians of students attending Beattie Elementary School
2. Individuals not described in 1. Above will be non-voting members.*

b. School Planning Council

1. Two (2) parents of children in the school will be elected by secret ballot to the School Planning Council to serve from September to June annually.
2. Any school district employee in the province unless they are the principal or elected to the teacher position by virtue of teaching in the school, is ineligible for election or appointment as a parent representative.

Article IV – Fees

There shall be no membership fee for the council.

Article V – Council Officers

The executive officers of the Council shall be:

Chairperson

Vice-Chairperson

Secretary

Treasurer

District Pac Rep

School Planning Council Member

At least one member will be designated as contact person.

The Principal (or designate) shall be a non-voting member of the executive committee.

The executive committee may decide, by majority vote of the committee to delete or add directors.

Article VI – Duties of Officers

1. The chairperson shall preside at all executive committee meetings and council meetings. The chairperson shall be a member, ex-officio, of all committees established by the Council.
2. The vice-chairperson shall preside at meetings in the absence of the chairperson.
3. The secretary shall keep minutes of all meetings of the executive committee and council meetings and shall send out notices of all meetings.
4. The treasurer shall receive, collect and deposit all funds in a Council account jointly administered by the principal and the Parent Advisory Council (see board policy 225). The Treasurer shall present a financial report at each council meeting.
5. The SPC Member, in working on the School Planning Council, will consult with the PAC on the issue of improving school achievement through the development of a school plan and on other matters contained in the school board's accountability contract.
6. The DPAC Member, when elected, will represent the PAC at DPAC meetings and be a part of advising the board on any matter related to education in the district.
7. The treasurer shall present an annual financial report at the annual meeting of the Council.
8. The signing officers of the Council shall be any three members of the current PAC Executives, and any two of these may sign.
9. The Council will make a budget for the year at the beginning of the school year.

Article VII – Meetings

Council meeting dates shall be established at the preceding month's meeting of the Council. Notice of Council meeting dates shall be provided in school newsletter or by special notices sent to all parents/guardians with seven days' notice to allow interested individuals to have topics included on the meeting agenda.

There shall no fewer than four Council meetings during the school year.

Article VIII - Quorum

A quorum for council meetings, provided that seven days' notice was given about the meeting, shall be those present. Five executives equal three votes.

DPAC Quorum must have greater than 50% executive/members at meetings.

Article IX – Election of Officers

The chairperson, or in the absence of a chairperson, the principal, shall call a September meeting for the purpose of electing officers.

Election of officers shall be by a majority of members present at the September meeting of the Council.

The term of office for elected members shall normally be for one school year or as determined by the Council. The School Planning Council member will serve for one year, and must not be an employee of any school district.

Council Officers will be elected by secret ballot.

One PAC member may be elected to represent the Beattie Elementary PAC at DPAC. A vacancy in an executive officer position during the school year shall be filled by an election called by the Chairperson, or in his/her absence, by the Vice-chair, at the next Council meeting.

The election of officers will take place at the regular May Meeting beginning in 2003.

Article X – Registration

The Council becomes the Parent Advisory Council for the school when the Superintendent's office is notified of the name, address and phone number of the Council's executive committee.

Article XI – Donation of equipment to the school

When the Parent Advisory Council makes a donation of equipment to the school it becomes the property of the school district and the use of that equipment is determined by the principal and staff in consultation with the Council.

Article XII – Request for Funds

Staff request for funds shall be in writing. Preference will be given to requests for funds where the majority of the student population benefits; however, all requests will be considered. Disposition of funds rests solely with the Council. Staff requests are to be placed before the end of September.

Article XIII – Amendments

These by-laws may be amended at any regular meeting of the Council by two thirds vote of the members present, provided that the proposed amendment was circulated in writing at the previous meeting of Council.

Any amendments or additions to the by-laws shall not be inconsistent with the goals and aims of education as stated by the Board of School Trustees or the Ministry of education.

Article XIV – Rules of Order

The rules contained in Roberts Rules of Order shall govern all matters of procedures not covered by these by-laws.

Article XV – Dissolution

If this Council desires to disband, the executive shall provide written notice of intent to disband to the Principal and the Superintendent's office. The Superintendent will advise the Board. Notice of the intent to disband shall also be published in a school newsletter or notice to parents/guardians.

Upon winding up or dissolution of the Council, the Gaming Revenue assets which remain after payment of all costs, charges and expenses, which are incurred in the winding up, shall be distributed to Heffley Creek Elementary School PAC in Kamloops.

Article XVI – Social Media

Beattie Elementary School PAC will follow the regulations set out by School District No. 73 as per social media.